

Suggested Pacing Schedule

You are welcome to complete lessons faster, but not slower, than the due dates in column 3.

Lesson Number	Lesson Content & Activities	Post-work Due Dates
Course Overview	Welcome Videos: - Course Overview & Orientation - Instructor Introductions Orientation Activities: - Orientation Activity (Practice Assignment)	Submit all post-work by midnight (your time) on Sunday, August 23rd. <i>[Note: Lessons 01-02 also due.]</i>
Lesson 01	Lesson Video: Campus and Student Resources at Tulane, Parts 1-2 Lesson Activities: - Watch a short video and respond to the questions - Campus and Student Resources Survey	Submit all post-work by midnight (your time) on Sunday, August 23rd. <i>[Note: Lesson 02 also due.]</i>
Lesson 02	Lesson Video: Living in New Orleans, Parts 1-2 Lesson Activities: - Watch a short video and respond to the questions - Living in New Orleans Survey	Submit all post-work by midnight (your time) on Sunday, August 23rd. <i>[Note: Lesson 01 also due.]</i>
Lesson 03	Lesson Videos: Culture Shock and Mental Health, Parts 1-3 Lesson Activities: - Post a personal example to the Culture Shock Discussion Board - Post your definition of mental health to the Mental Health Discussion Board - Take the Mental Health Quiz	Submit all post-work by midnight (your time) on Sunday, August 30th.
Lesson 04	Lesson Videos: Classroom Expectations and Communicating with Professors, Parts 1-3 Lesson Activities: - Post to the Classroom Experiences Discussion Board - Take the Email Quiz - Submit a sample email using the form to the Email Assignment	Submit all post-work by midnight (your time) on Sunday, Sept. 6th.
Lesson 05	Lesson Videos: Academic Integrity and Using AI Ethically, Parts 1-3 Lesson Activities: - Watch the Academic Integrity video and answer the questions - Take the Academic Integrity Quiz - Take the Ethics of AI Quiz	Submit all post-work by midnight (your time) on Sunday, Sept. 13th.
Lesson 06	Lesson Videos: Conducting Academic Research, Parts 1-3 Lesson Activities: - Post to the Research Methods Discussion Board - Conduct a keyword search and submit screenshots of your work - Choose a topic and create a list of research questions and methods; write a short research proposal (no actual research required)	Submit all post-work by midnight (your time) on Sunday, Sept. 20th.
Lesson 07	Lesson Videos: Evaluating and Citing Sources, Parts 1-4 Lesson Activities: - Find a plagiarism case and write a short summary (with the link) - Use Scribbr.com to create a citation in two different styles - Write a paragraph with one paraphrase and one quote - Take the Using Sources Quiz	Submit all post-work by midnight (your time) on Sunday, Sept. 27th.

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Lesson 08	Lesson Videos: Writing Style, Tone, and Structure, Parts 1-3 Lesson Activities: 1. Watch a short video and post your reaction to the Writing Experiences Discussion Board 2. Take the Business & STEM Writing Traits Quiz 3. Use the Email Form to submit a sample project update to a supervisor	Submit all post-work by midnight (your time) on Sunday, October 11th. <i>[Extra week due to Fall Break.]</i>
Lesson 09	Lesson Videos: Presentation Skills and Strategies, Parts 1-3 Lesson Activities: 1. Complete the “How to Give an Engaging Presentation” self-paced module 2. Take the Good vs. Bad Presentations Video Quiz 3. Take the Matt Abrahams TEDx Talk Video Quiz 4. <i>Optional: Create a brief visual aid and 3-minute video on a topic of your choice to persuade your classmates to take a particular action; post your video the Presentation Video Discussion Board</i>	Submit all post-work by midnight (your time) on Sunday, October 18th.
Lesson 10	Lesson Videos: Navigating Career Fairs, Parts 1-3 Lesson Activities: 1. Submit Networking Quiz 2. Submit 5 Questions for Career Fairs 3. Post your Career Fair Advice to the Discussion Board	Submit all post-work by midnight (your time) on Sunday, October 25th.
Lesson 11	Lesson Videos: Tailoring a Resume, Parts 1-3 Lesson Activities: 1. Complete the “Developing a Resume” self-paced module and watch “5 Golden Rules for Resume Writing” and respond to the question 2. Post to the Tailoring a Resume Discussion Board 3. Submit a Tailored Resume and Job Description	Submit all post-work by midnight (your time) on Sunday, November 1st.
Lesson 12	Lesson Videos: Leveraging Your Online Presence, Parts 1-3 Lesson Activities: 1. Post to the Personal Branding Discussion Board 2. Post to the Volunteer Challenge Discussion Board 3. Submit <i>LinkedIn</i> Account URL for your Completed Profile	Submit all post-work by midnight (your time) on Sunday, November 8th.
Lesson 13	Lesson Videos: Crafting a Cover Letter, Parts 1-3 Lesson Activities: 1. Watch the “3 Golden Rules” video and respond to the question 2. Watch the “5 Mistakes to Avoid” video and submit your Match Job Post to Experience Handout 3. Complete the “Writing a Cover Letter” self-paced module	Submit all post-work by midnight (your time) on Sunday, November 15th.
Lesson 14	Lesson Videos: Interviewing Essentials, Parts-3 Lesson Activities: 1. Watch the “Tell Me About Yourself” video and submit a written draft of your elevator pitch 2. Choose one type of interview question and draft an answer to it using the method that works best 3. Complete the Course Evaluation Survey 4. <i>Optional: Complete the “Preparing for an Interview” self-paced course now (or later via the Shorelight Connect website)</i>	Submit all post-work by midnight (your time) on Sunday, November 22nd. <i>[All late work due by 12/4.]</i>